

NORTH LINCOLN HIGH SCHOOL

# ***BAND OF KNIGHTS***

**2012-2013**

# **HANDBOOK**

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**STUDENT'S NAME**

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**SECTION/POSITION**

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## North Lincoln High School *Band of Knights*

The *Band of Knights* is a mix of classroom instruction and co-curricular activities. It includes:

- ♪ Wind Ensemble
- ♪ Symphonic Band
- ♪ Marching Band
- ♪ Jazz Band
- ♪ Colorguard
- ♪ Indoor Percussion
- ♪ Winterguard
- ♪ Small Ensembles
- ♪ Pep Band
- ♪ Soloist Opportunities

### Purpose

The purpose of the *Band of Knights* is to educate young people through music performance. Our time together will not be limited to simply learning about music, although that is our primary purpose. By your involvement in these organizations you will mature as a musician, student and person. The curriculum is cyclical in nature; while there is similarity from year to year, the comprehensive program encompasses four years of study. Individual development of character, esteem, team work and group accomplishment can be additional rewards of participation in band at North Lincoln.

### Grading

All students enrolled in band related classes will receive a grade for work completed in class. The following factors will determine your quarterly grade:

- ♪ Preparation and participation in all concerts, after-school rehearsals and other events
- ♪ Tests (playing and written)
- ♪ Assignments (playing and written)
- ♪ Group Work
- ♪ General attitude and work ethic in class

Extra credit is given to students who participate in marching band activities, private lessons, All-County, audition for All-District, participate in Solo and Ensemble Festival, are a part of extracurricular musical ensemble and assist with the administration of NLHS band duties.

NLHS grading scale is as follows:

A	93-100
B	85-92
C	77-84
D	70-76
F	less than 70

### Tri-M (Modern Music Masters) – North Lincoln Chapter #4287

Tri-M Honor Society for middle and high school musicians is sponsored by the Music Educators National Conference, the organization all music educators must belong to for their students to participate in state, regional, and national band activities. This group is open to all band and choral students and is a service group for our high school music organizations. Recitals, planning master-classes, visiting performers and lecturers, and special projects for the betterment of music at North Lincoln are the major focus of this student lead organization. Mr. and Mrs. Underwood are the faculty sponsors for North Lincoln's Tri-M Chapter. Scholarships and other benefits are available through the national chapter of Tri-M. Students must maintain an overall "C" average in school, and an "A" average in music classes to be a member of Tri-M. Dues for Tri-M are \$12.00 for the initial year and \$5.00 for each year afterwards.

## The *Band of Knights* Organizations

### Fall Semester Band Classes:

#### **BAND I (all Marching Band students) Music Exploration (Colorguard Class)**

This group, because of its' nature, requires the most out-of-school rehearsals, performances, time, and money. Much of Marching Band is extra-curricular. However, music is learned and polished in class time. Credit for all outside-of-class work is reflected for the time and work in the student's band class grade. Rehearsals are Mondays, Tuesdays 3:30 till 5:30 after school, and Thursdays 6:00 to 8:30pm. Monday afternoons are dropped when the director feels that the show is complete and competitions on Saturdays begin. Tuesday afternoon and Thursday evening practices continue for the entire marching season. There may be a case where an afternoon rehearsal needs to be moved to evening, or evening to afternoon due to conflicts. In this event, information will be given at least one week in advance, if possible. Extra credit will be applied to grades while marching is active.

**Competitions take place on Saturdays from the third weekend in September to the first Saturday in November.** A detailed competition schedule will be given to students at Band Camp, and a tentative schedule is included in this handbook. The band may not compete every Saturday during the season (though the students usually want to). It is normal to compete on five Saturdays, in addition to hosting our own contest. Events such as the Apple Festival, Lincolnton Christmas Parade and other local community functions are also required. Large extended trips (three days or more) may also take place. There are other chances to attend large regional and national level competitions that may take us away for two or three days at a time. Any over night trips will be announced prior to the season starting so that plans can be made. Fundraising events for large trips will be provided.

**Students must attend all rehearsals and performances!** When a member is out, it reflects negatively in the performance and in the judge's score. At rehearsals it is difficult to practice with "holes" in the show. Therefore, only in extreme cases should students miss (**DO NOT PLAN VACATIONS DURING THE MARCHING SEASON**). If an absence is unavoidable, a written note **must** be given to Mr. Underwood, preferably prior to the absence. Since this is an extra-curricular activity, too many missed rehearsals and performances will result in the student being removed from Marching Band.

**DRIVER'S EDUCATION CLASSES OR DRIVING IS NOT AN EXCUSE! DO NOT SCHEDULE THESE CLASSES OR ACTIVITIES DURING BAND CAMP OR MARCHING SEASON.**

Colorguard students will sign up for this class as Music Exploration. Guard members meet during 2<sup>nd</sup> period class with Mr. Underwood.

## Spring Semester Band Classes:

### **Wind Ensemble – usually 3<sup>rd</sup> period (check Honor Credit pg. 4)**

The Wind Ensemble is a very selective “top” level group of young musicians. Each member is expected to act as mature gentlemen and ladies. This group may travel and have more performances than the Symphonic Band. In all possible cases, at least three weeks notification of any extra performance will be given. Students are required to attend all outside-of-class performances and rehearsals. If a scheduled event is missed without a valid excuse, a “0” will be given to the student as a test grade. (The director will merit if the excuse is valid.)

For concerts, a uniform will be chosen by the director and will be the student’s responsibility to purchase or have made. Normally, the Wind Ensemble Uniform (same as marching uniform without the overlay) will be worn.

Outside activities such as participation in other extra-curricular band activities, honor’s band organizations, performing in church, etc...are counted as extra credit.

### **Symphonic Band – usually 4<sup>th</sup> period (check Honor Credit pg. 4)**

All freshmen (9<sup>th</sup> grader) band students take Symphonic Band, unless appointed otherwise by director. This class is the transition and development level band to Grade V and VI music. In the past, such bands have had very successful records at State Concert Festival with Mr. Underwood. Therefore, this is not to be considered a less important or less serious band class than the Wind Ensemble. The Symphonic Band is the “growing” area for the Wind Ensemble and the Marching Band. In addition, upper classmen may take this class if unable to take the 3<sup>rd</sup> period class or wishing to take an additional band class.

Like Wind Ensemble, a uniform will be required and will be the responsibility of the student (if different from the marching uniform without the overlay). Marching Band members and non-marching band student rules apply the same as Wind Ensemble. Extra-credit procedure is the same as Wind Ensemble.

## Other Classes and Groups:

### **Colorguard and Winterguard**

The Colorguard in the Marching Band is a vital part of the “Band of Knights” entire show concept and package. They are considered another section of the band, just as is the trumpet section or the drum line. These young people must take the same serious attitude about performance that the instrumental ensembles have in their playing. Those in the fall Colorguard must be enrolled in the class Music Exploration Class, which usually meets 2<sup>nd</sup> period during the school day. See the information above for Marching Band.

Winterguard begins about one week after marching band ends and meets throughout the Spring Semester with rehearsals totally outside of the school day; rehearsals will be limited to three times per week. This group will travel and compete at local, state, regional, and national level contests. A NLHS Colorguard Instructor and assistants will instruct the colorguard groups.

Parents who can assist with sewing flags, helping with make-up and hair, and other assistance at rehearsals and performance are needed to volunteer their time, both during the fall marching season and during Winterguard.

## **Jazz Band**

Extra-curricular groups such as Jazz Band practice after school and rehearse after marching season is complete. Even though it is not a class, the importance of rehearsal attendance and student commitment to make the Jazz Band a successful organization cannot be overstated. Trips and festivals are at the option of the directors to reward students for their hard work. Performances will be announced at least two weeks prior to the performance. The Jazz Band will play a wide variety of jazz and rock music. Membership to this group is by director approval.

The Band of Knights Jazz Band may have outside instruction by BOE approved band staff hired by the NLHS Band Boosters. The Jazz Band will require a minimal membership fee.

## **Indoor Percussion Ensemble / “NL Black”**

Also an extra-curricular group that meets outside of the school day, the Indoor Percussion Ensemble can develop into a concert drum ensemble or a marching drum line. This group’s existence depends on the interest and availability of student participation. Attendance at rehearsals for this group is required of members, and the level of commitment must be at the same level of marching band members. Membership to this group is by director approval.

## **Small Ensembles and Solo Opportunities**

Many students choose to participate in small ensembles in their free time. Rehearsal space and some music will be provided. Assistance from directors and staff will also be available when possible. But, primarily, this is a great chance for students to experience musical growth on their own, with their peers. The South Central District Solo and Ensemble Festival will be held in the Spring. Fees for these activities are held to a minimum and may be set by the state organization.

The Tri-M (see Tri-M) recital will be held each year during the spring months. Each small ensemble and student soloists are encouraged to perform.

## **Private Lessons**

All students are strongly urged to study privately on their instruments! This is one of the best ways to become a stronger performer, thus improving the quality of the band program. There are several private teachers in the area available on most instruments. See Mr. Underwood about a list.

**NOTE: Starting this year the NC Department of Education has approved a new Essential Standards for Arts Education. All students will be assigned in classes as Beginning, Intermediate, Proficient or Advanced. These levels will apply within the organized classes already at NLHS. GOOD NEWS: When students reach Proficient and Advanced levels HONORS CREDIT is applied to your grade!!! (Wind Ensemble must all be at these levels. Many students in Symphonic band Marching Band will receive Honors Credit as well.)**

## General Rules for All Band Classes

- ♪ No Gum, Food, or Drink in the band room!!!
- ♪ No talking when the director is talking.
- ♪ Have instrument, music, pencil, and needed materials ready when the director is ready for class to start. (You will be given at least three minutes past the tardy bell to be in your seat and set.) No, you cannot come in the room late (without a note)...ISS has a seat for you!
- ♪ Have a "Superior" working attitude and work habits or ...GET OUT!!!
- ♪ If you have to be sent to the office, you have really messed up!
- ♪ Remember that this is YOUR band....act accordingly!

This is vitally important: IF YOU **DO NOT** HAVE THE RIGHT ATTITUDE FOR HARD WORK, GETTING ALONG WITH YOUR PEERS, TEACHERS AND OTHER STAFF; AND, IF YOU **ARE NOT** WILLING TO WORK TO BE THE ABSOLUTE BEST THAT YOU CAN BE...THEN THE "BAND OF KNIGHTS" IS **NOT** FOR YOU!

However, if you **DO** have the right attitude...you must be prepared to have one of the best, most fun, educational, and most rewarding experiences of your life!! There is nothing else in public education quite like band. In addition to simply learning to play a musical instrument you can experience the physical, emotional, esthetic, scientific and mathematical, while learning to cooperate and work with others, all at the same time. What other activity offers so much?

### Expectations of Band Students

- ♪ All members of this organization have the desire to achieve.
- ♪ All members of this organization have respect for their school institution and work diligently to attain academic excellence.
- ♪ All members of this organization treat other members with respect.
- ♪ All members of this organization commit themselves to musical growth and performance excellence.
- ♪ All members of this organization represent the North Lincoln High School *Band of Knights* with professionalism, pride and enthusiasm.

## **BAND IS A PRIVILEGE! TREAT IT AS SUCH!**

***The best rule to follow: You know how to act...do it!***

If there is any question as to whether you should or should not do something, the first clue that you shouldn't is the fact that you are questioning it in the first place...So don't do it!

We already have a great Band! You're mission is to make it even better....on and off the stage or field.

## **\*\* Rules and Regulations\*\***

### **Band Classes, Marching Band Practices and Trips, and After-School Band Activities:**

**Practices must begin on time.** If you are late for any reason, you will be required to stand 3 minutes “on the line” at attention after practice. Pit percussionist who are late will have to do 5 push-ups (increases by 5 for each tardy). These are not punishments (they are reminders), it is simply a rule that applies to everyone. The Drum Major or Personnel Manager will give a 1-minute warning at the rehearsal site before practice begins in order for students to get to the ready position.

**Gum, food or drinks on the field in marching band will result laps at the end of rehearsal, or cleaning duty (one warning per practice for the entire group.) Students are encouraged to bring bottled water and Gatorade.**

**Lack of respect for the Director, Staff, or student leaders may result in punishments such as laps, cleaning duties, or extra marching basics.** If negative actions continue with a student, then the student will be considered insubordinate and may be removed from the marching band.

**Band Rehearsals end at the assigned time.** Announcements and other business will be conducted at the completion of practice. Boosters and students are asked to keep announcements and any business brief so that students may get out as quickly as possible. There may be an occasion when a practice goes slightly over the time. In this case, it may be the necessary moment that is needed to finish that final touch to win or lose a contest, or it may be because a special guest helping the band has taken more time than expected. Be assured that Mr. Underwood is aware of the time and that students need to get out of night practices as close to time as possible. However, there may be the time that a slight (5 to 10 minutes) overtime may occur. **Parents please do not get angry and sit in the parking lot blowing the car horn.** The reasoning behind the holdup, if it does exist, is very important. Mr. Underwood realizes everyone’s time is important.

**Exact departure and return from trips with 130+ students can be difficult to time accurately.** Mass feeding at fast food restaurants, contests that drag on longer than planned, or simply a victory celebration at the contest site often make arrival time back at NLHS difficult to estimate. Parents, please be understanding and patient. The students may use the band room phone when they return. However, please do not wait too long before you come to pick up your child. The best way to keep from having to wait in the parking lot late at night for the buses to return is to go with the band and support the young people. You will really like it! We have lots of “hooked” parents.

**NO TOBACCO (SMOKING, CHEWING, DIPPING), DRUGS, OR ALCOHOL AT ANY BAND FUNCTION!** If tobacco, drugs, or alcohol are found, it is IMMEDIATELY out of Mr. Underwood’s hands and becomes a matter for the high school administration.

**Respect:** Mr. Underwood, staff, and chaperones realize that you are young people and need to have fun. You must, however, show all of the adults involved with our program the utmost respect. This IS a requirement!

**Keep your hands to yourself!** Band sweethearts are well and good, but please remember where and who you are. Besides, no one else wants to see public displays of affection (i.e. kissing!). Chaperones and staff have the right to separate couples on the bus and in other situations when this rule is being broken.

**ON BUSES, or in any other location, NO TWO PERSONS TOGETHER UNDER A BLANKET IS ALLOWED!!!!** Storage and practice rooms in band facility are not for couples to hangout.

**Take pride in your equipment, instrument, and uniform.** Always have yourself and what you work with looking and sounding the best possible. School instruments are rented to students using them. However, students are responsible for any careless damage. **UNIFORMS ARE TO BE WORN CORRECTLY (NEVER ANY OTHER WAY)!**

**School dress code applies to band functions!** Also, no T-shirts with anything that could be taken negatively (no Bevis and Butthead, no alcohol related shirts, no Big Johnson shirts...got the idea?). Also, the correct manner of wearing ones pants should be observed in the band! Falling pants play havoc on the marching drill and prevent you from properly playing your instrument while you struggle not to trip.

NO exposed mid-drifts (i.e., the shirt and the pants overlap at the waistband)!  
NO cleavage! NO swimsuit tops! NO rolling the pants down to the hips!

**Appropriate Movies for Buses on trips:** There have been some issues in the past over movies shown on buses during band trips. Due to the varied content of movies rated PG-13, any movie rated over G or PG **must** be approved by Mr. Underwood before it can be shown on a bus. No chaperone or other staff member can give permission for PG-13 movies. Permission can only be given by Mr. Underwood. As we all know, some PG-13 movies are certainly fine for high school students. This, however, will be Mr. Underwood's call. It goes without saying that any movie rated R or worse is not allowed on band trips, **even in personal DVD players.**

***Failure to adhere to rules and expectations of the band program may result in punishments from the band director or staff, and continual abuse of rules will result in a student being removed from the band entirely. Yes, it has happened before...several times.***

## Band Officers:

### Drum Major

Students interested in the drum major position(s) should prepare early for an audition to be held in May. A drum major candidate must have completed one year of membership in the *Band of Knights* Marching Band (and be a rising 10-12 grader) to have their application considered. The director will use the following criteria for selection:

- |                              |  |
|------------------------------|--|
| ♪ Record in band             | ♪ Awards   |
| ♪ Commitment to organization | ♪ Results of the conducting audition                         |
| ♪ Strength of character      | ♪ Peer rating  |
| ♪ Musical maturity           | ♪ Essay  |
| ♪ Emotional maturity         | ♪ Instruction of new marching members during rookie training |
| ♪ Academic record            |  |

The drum major(s) selection is announced at the year-end Band Awards Night. It is then the responsibility of the drum major(s) to complete instruction on the art of conducting and leadership, by either enrolling in a camp, or by seeking private instruction prior to the next marching season. The band director will select camps and instructors. Also, the expense of the uniform will be that of the drum major(s). The position of Drum Major is a one-year appointment. All students must reapply each spring for consideration.

### Captains, Managers, Librarians, Section Leaders

Each May, applicants for any of these positions must submit a written essay as to why the student wishes to have the appointment and evidence of deserving the position. All applicants will be reviewed on the basis of musical ability, maturity, commitment, work ethic, personal character, and past band

record. The only requirement is one complete year of service to the North Lincoln High School *Band of Knights* Marching Band.

All Section Leaders and Captains should serve as role models. They should be expected to know music and routines first and best.

The duties of student leaders are complex. A successful organization requires skilled leaders. In the *Band of Knights* student leaders must have fortitude and a desire to work very hard. The responsible leader will:

- ♪ Provide instruction at musical and marching sectionals
- ♪ Be present at all rehearsals
- ♪ Work with the other leaders and drum majors to implement strategies for accomplishing band goals
- ♪ Encourage student involvement in band duties and fundraisers
- ♪ Run an inspection of uniform and equipment at each band performance
- ♪ Assist in maintaining good discipline at all rehearsals
- ♪ Find solutions for problems
- ♪ Support the band director and staff in all situations, and when confronted with a disagreement or problem, bring it to the director's attention with the utmost respect and dignity.

A student leader in the *Band of Knights* is a leader at all times! He/She must set an example for all other students to follow. If a student leader is unable to fulfill these expectations, a qualified replacement will be selected.

**Seniority:** The *Band of Knights* operates using a student leadership system that recognizes seniority and ranking of officers. While the abuse of student authority is never acceptable, student leadership is encouraged. Students learn to work within the system by leading and following their peers. Students are encouraged to try for officer positions as upperclassmen. In order to attain leadership positions, students must follow set guidelines and expectations as described above.

When upperclassmen and officers are in good standing with the band system, they will be rewarded for their efforts, experience and leadership work by first dismissal for loading of buses and fast-food locations. **Seniority Order** is as follows: Seniors, Officers, Juniors, Sophomores, Freshmen, any other band students. Seniority DOES NOT out rank any adult assisting with band (chaperones, staff, directors).

**NOTE: Upper-classman and senior members of the band are important as leadership with or without an officer title. SET THE EXAMPLE!!!!**

## North Lincoln High School Band Boosters Association, Inc.

Our NLHS Band Booster Association (NLBB) consists of parents, family, friends and alumni of the North Lincoln Band program. This organization's purpose is to provide support for the North Lincoln *Band of Knights* programs and staff. EVERY band parent SHOULD join NLBB. Yearly dues for membership are \$5 per person. Emails, phone contacts, updates and newsletters are sent to members concerning the band and band booster's activities. A supportive group of boosters is an absolute "MUST" for the success of any high school band program of quality.

### **Budget: The North Lincoln Band Budget has ONE source in the 2012-2013 school year:**

- ♫ The allotment of \$8,000 from Lincoln County Schools has been CUT again for this school year.
- ♫ Therefore, funds provided by NLHS Band Boosters and Band Fees are our ONLY income to support the band program at North Lincoln High School for all band functions.
- ♫ NLBB covers the costs of the band from year to year including: Band Camp, extra staff for the entire year, supplies, colorguard equipment, props, competition expenses (entries and activity bus travel), and large items such as equipment trailer, band truck, and large band instruments (tubas, percussion, etc...).

The NLBB also provides chaperones for all band events.

### **Chaperone Guidelines**

**Chaperones must be at least 21 years of age.** Chaperones must ride the bus and assist with any duties requested by the lead bus chaperone. Chaperones are not charged bus fees to the football games or competitions but are expected to assist with any duties assigned to them by the lead chaperone or requested by the uniform committee. This includes assisting with getting the band ready to perform when we arrive at the competition site (pinning gauntlets, issuing plumes, unloading the truck, serving water/snacks, etc.). Chaperones cannot be supervising any children under middle school age during the trip. A middle school age child or other adult not chaperoning that is accompanying a chaperone on a bus will be expected to pay bus fees. Frequently we receive a limited number of passes for the competitions and these will be given to the chaperones when available. Be aware that we may not always receive sufficient passes for everyone and you may have to pay the entrance fee to watch the band perform. These fees can range anywhere from \$5 at smaller competitions to \$15 at regional competitions such as Western Carolina (NOTE: We do not receive chaperone passes for Western Carolina).

If there is ever a question about ANYTHING, MR. UNDERWOOD IS ALWAYS THE FINAL AUTHORITY.

### **General guidelines:**

1. Although you may be assigned a specific group of students for whom you will serve as primary chaperone, ALL chaperones are to help with ALL students, as needed.
2. Chaperones are expected to enforce the Band of Knights student's rules of conduct and dress code.
3. Chaperones are to set an appropriate example for students at all times by exhibiting model behavior. Be on time and at appropriate checkpoints as designated by Mr. Underwood.
4. Listen to all announcements by Mr. Underwood to ensure you hear any changes or updates to the itinerary.
5. Chaperones are not to administer any medications including pain relievers such as Tylenol to students. All medications to be given to students must have been included on the student's

medical form. If a student needs non-emergency medical attention please refer them to the head chaperone.

6. Chaperones should not allow any situation to get out of control. If a situation cannot be resolved quickly by speaking (NOT YELLING) with the student the chaperone should seek assistance from the head chaperone, a member of the staff or Mr. Underwood. Do not become engaged in an argument with any student. Students are expected to treat all chaperones with respect and comply with any instructions given by the Chaperones.
7. Chaperones are expected to treat students with respect. Chaperones should strive to remember that high school students' self-esteem can be fragile and avoid making comments which will embarrass or humiliate a student. However, our first priority must be the safety of the student and others in band. The North Lincoln Band has a code of conduct and high expectations regarding student behavior which will not be compromised. If you encounter a student who refuses to comply with a reasonable request immediately seek assistance from the head chaperone, a member of the staff or Mr. Underwood.

### **Special bus trip guidelines:**

1. Chaperones will check the roll on each bus and count students before leaving any place the band may be (food stops, bathroom breaks, competition sites, etc.). One chaperone will check the roll by name. One chaperone will independently count the number of students and adults. The lead chaperone will ensure the numbers match. The buses do NOT roll until every student is accounted for.
2. The lead chaperone on each bus has the right to request the buses stop at the next safe pull off if necessary to deal with discipline or safety issues.
3. Chaperones are expected to maintain order on the buses. Please distribute yourselves evenly throughout the bus. You may want to find opportunities to occasionally get up and move through the bus.
  - Students should remain seated when the bus is in motion.
  - Students will ride the same bus for the duration of the trip.
  - Students are not allowed to have blankets on the bus.
  - Maintain reasonable noise levels for the situation. They need to be allowed to socialize and enjoy the trip but it shouldn't get so loud as to be disruptive to the driver. When maneuvering into a parking spot or backing absolute quiet is essential so the driver can be focus and hear any instructions or warnings.
  - Be sure any group activities which get underway on the bus reflect behavior that is respectful of each other (No lewd songs please!).
  - Every student must have a seat. No student is allowed to sit on another student's lap. No student is to be standing or sitting in the aisles of the bus.
  - Bags, purses, etc. are to be stowed in the overhead compartments or under the seat NOT IN THE BUS AISLES.
4. If the buses separate for lunch/dinner and the lead chaperone is required to dismiss the students to go eat they should be dismissed in the following order: Seniors, Officers, Juniors, Sophomores, Freshmen, Other.
5. Students or chaperones may bring movies to play during the trip. Only G and PG movies are to be shown. If a PG movie is questionable, the chaperone should ask Mr. Underwood. Mr. Underwood is the final "word" on that movie. No PG-13 movies unless approved by Mr. Underwood. Just as in the class room, the teacher has the final word. If we cannot live by this rule, then no movies at all.
6. When exiting the bus, one chaperone will do a final check and walk down the bus checking the lavatory to ensure all students have exited the bus.
7. Check the bus at the end of the day for any items left behind in the overhead areas or under the seats. Purses, CD players, instruments, etc., left on the bus may not be there when the students return later.

- Report any issues you don't know how to handle to the bus's lead chaperone.
- Be sure you get the cell phone numbers of the lead chaperones on the other buses for that day before you leave the school.
- Report notable behavior issues to the head chaperone or Mr. Underwood at the end of the trip. This will allow Mr. Underwood to address these issues with the band or applicable student before the next trip.

**All performing students will ride with the band TO all events. This is nonnegotiable. However, students are allowed to leave band events with approved persons after the proper form is signed by parents/guardians, and the student and adult picking-up the student checks-out with bus chaperones. Students are not allowed to check-out until all required obligations are completed (performance, marching out of stadium, loading truck, etc...). A separate form is needed for each event, and should be given to Mr. Underwood or the head chaperone prior to departure for that event. Not following this simple procedure can result in much confusion. This action is necessary for the safety and protection of all students. Forms are available in Mr. Underwood's office or from the head chaperone.**

### **PURPOSE FOR MARCHING BAND FEES**

Lincoln County Schools and the state of North Carolina no longer provide any funding for bands and other arts program in Lincoln County. When the budget situation for our system improves, we hope this money will be reinstated into the yearly budget. However, at present we must survive without it.

In order for our program to compete, perform and participate in the way that we have become accustomed, we must charge fees for individuals to participate in the extra-curricular ensembles. The next few pages explain these fees and provide explanations as to the purpose. The North Lincoln Band Booster's Association works very hard to provide for all students and to keep the fees to the lowest possible amount. Mr. Underwood and the NLHS Band program believe that NO child will be left behind because of money issues. Therefore, it is very important that all students and their parents participate in fundraisers and supporting efforts of the band and boosters.

The NL Band Booster Association has established a work sheet for all band members (colorguard is different). One of the Band Booster Treasurers will work with you to establish a payment plan that can work. Also our Financial Assistance System is based on the NC Public Education Free and Reduced Lunch Program scale. This paperwork may be filled out to request deduction on band fees. Note, however, that any "tangible" fees (where a specific product or service is provided – shoes, shirts, trip payment) are NOT eligible for reduction.

## FEE EXPLANATION

**(NOTE: Travel charges will also be incurred.)**

### **Marching Band Fee - \$250 (compared to most competitive bands, this is VERY low) (for all members of the marching band, including Colorguard members)**

There is no fee to participate in a band class at North Lincoln High School (except for instrument rental, if necessary). However, to be a part of the Marching Band, the most costly organization due to size, travel, and its' competitive nature, a membership fee is necessary. This fee assists in paying for extra staffing for specialized section work, prop and flags, drill fees, consultant fees, and other general costs of the show.

### **Band Uniform Maintenance and Costuming Fee - \$50 (provides costume needs, uniform use and care)**

**NOTE: There is a different Uniform/Costume Fee for Colorguard and Drum Majors.**

Uniforms are provided for horn line, front ensemble, and drummers. These uniforms are to be cared for and dry cleaned regularly by the Band Boosters. Any excessive damage will result in a charge. If a student loses any of the uniform parts, he/she will be charged for the item. An additional fee will not be charged to marching band students for the spring semester. **The Uniform Fee includes one Show T-Shirt.** The show t-shirt will be worn at several functions, including Pep Bands. (Optional: purchase an extra Show T-Shirt for \$10 since we wear them so often.)

Uniform parts for horn line, front ensemble and drummers **to be purchased by students:**

- ♫ **Black band shoes:** (this year in addition to Moccasins) The shoes will be ordered through the band and must be paid for at the time of ordering (normally \$35 - \$40). More information about the shoes will be available at the band camp in August. Shoes may NOT be purchased elsewhere. We do have a collection of "used band shoes" available for any students with need. Graduating band students and those who out-grow their shoes are asked to donate their used band shoes for this purpose.
- ♫ **Black long wrist cotton gloves** must be purchased from the band at \$5 a pair (available in the fall).
- ♫ **Black (and only Black) socks.** These must be crew style (NOT ankle socks – the socks must go up on the leg so that no skin shows when sitting).
- ♫ **SPECIAL FOR THIS YEAR: With the Native American theme of this year's show, students in the Winds (woodwind and brass) and percussion (battery and pit) will need Moccasins. The charge for this will be announced as soon as possible. Every attempt to keep price low will be made.**

### **Drum Major and Colorguard Uniform Purchase (Colorguard - \$100 / DM - TBA)**

Special costuming may be used for the marching show. Therefore, both the drum major(s) and Colorguard members will be required to purchase their uniforms. Costs will be available during band camp. **A show t-shirt MUST be purchased by all drum major(s) and colorguard members at a cost of \$10.** Colorguard members are also expected to provide the required practice outfit (information provided at band camp).

Other uniform parts for drum major(s) and colorguard members to be purchased by students:

- ♫ **Shoes:** The shoes will be ordered through the band and must be paid for at the time of ordering. More information about the shoes will be available at the band camp in August. Shoes may NOT be purchased elsewhere.
- ♫ **Gloves (as necessary).**
- ♫ **COLORGUARD members will NOT be required to purchase a Band Polo.** However, all colorguard members will be required to own the "NL BLUE" Colorguard Warm-Up Suit (commonly called the "blueberry" suit). These suits are approximately \$70.00 for the jacket and pants and are **REQUIRED** of every colorguard member to own and bring to **EVERY** performance, along with the show t-shirt.

**MARCHING BAND TRAVEL COST - \$150 (includes all Activity Bus, Charter Bus, and overnight trip)**

The Band of Knights travel a great deal (especially in the fall). Most local trips are on school owned activity buses. However, in the case of an overnight trip, charter bus, hotel, and any entertainment or group meals may be charged. These are kept to minimal and all efforts are made to work with students and parents. This marching season we will be making one overnight trip in state during the fall.

**School Instrument Usage and Maintenance Fee - \$30 per semester**

Each student using an instrument owned by North Lincoln High School will be assessed a **\$30 fee per semester**. This includes all **percussionists**. The fee covers all general use, regular maintenance, and wear and tear on the instrument. This does NOT cover abuse over and beyond normal use. This fee applies to all concert and marching school owned instruments. When a student pays the School Owned Instrument Rental Fee once in a semester, he/she may use all school owned instruments assigned during the semester without being charged any additional fees. The School Owned Instrument Rental Fee is NOT eligible for reduction in our Reduced Fees Program.

This fee is due on the first day of band camp (if in marching band) or the first day of the semester (for non-marching band students and spring semester band students).

**Miscellaneous Costs**

Reeds, sticks, and extra mouthpieces are the responsibility of individual players. Marching percussionist will be required to purchase their own sticks.

**Reduced Fees Program**

The North Lincoln Band Boosters have worked to devise a method of fairly managing a financial assistance plan for those students, and their families who may have difficulty paying the Marching Band and Uniform fees for participation in our organizations. A form is available (as an attachment in this handbook or in Mr. Underwood's office) to apply for Reduced Fees through our Band Boosters. This form is very similar to Reduced Lunch Assistance available from Lincoln County Schools. Only Mr. Underwood and the Band Booster Treasurer(s) will be aware of students that have applied for this help. Using this system allows every student to participate in band activities, regardless of economic status.

While we are glad to provide this service to those needing assistance, we do expect that students (and their families) receiving Reduced Fees are respectful of the system and do not take advantage. All those on a Reduced Fees are strongly encouraged to participate in EVERY fundraising activity. Mr. Underwood has used the philosophy of "no child left behind" for years. However, he does expect all students to pull their own weight in assisting the band organization as well as performing their part.

**Jazz Band Dues - \$30**

A fee of \$30 will be charged to members of this group to offset cost of music, contest entry fees, and travel. The Jazz Band Fee is NOT eligible for reduction in our Reduced Fees Program.

**Indoor Percussion Dues - \$100**

A fee of \$100 will be charged to members of this group to offset cost of music, contest entry fees, and outside instruction. Additional charges may be necessary if the Ensemble participates in numerous contests; fundraisers will be provided to assist in offsetting these additional costs. The Indoor Percussion Ensemble Fee is NOT eligible for reduction in our Reduced Fees Program.

**Winterguard Dues - \$100**

A fee of \$100 will be charged for membership in Winterguard to offset the cost of materials and outside instruction. A separate uniform may be required for Winterguard and will be the responsibility of members to fund. Several fundraisers will be provided to assist members with need issues. The Winterguard Fee is NOT eligible for reduction in our Reduced Fees Program.

**2012-13 FEE SCHEDULE**

DATE DUE	DESCRIPTION	AMOUNT	NOTES
<b>Marching Band</b>			
May 10, 2012 (at Meet and Greet)	1 <sup>st</sup> Installment Marching Band/ Uniform Fee	\$100	You may choose to pay all fees at this time. NO reduction on first payment.
June 1, 2012	2 <sup>nd</sup> Installment Marching Band/ Uniform Fee	\$75	May be adjusted based on reduced fee amount
July 1, 2012	3 <sup>rd</sup> Installment Marching Band/ Uniform Fee	\$75	May be adjusted based on reduced fee amount
August 13, 2012 (Camp Week 2)	4 <sup>th</sup> Installment Marching Band/ Uniform Fee (colorguard and drum major do not make this final payment – see fee below)	\$50	May be adjusted based on reduced fee amount
August 13, 2012 (Camp Week 2)	COLORGUARD UNIFORM and WARM-UP SUIT MUST BE PAID IN FULL (TBD)	Uniform Fee - \$100  Blueberry Suit - \$70	This amount will be set based on the uniform ordered and will be announced prior to summer. Fundraising opportunities will be provided to allow guard members a chance to pay for their uniform.
August 27, 2012 (First day of school for students)	School Owned Instrument Rental Fee	\$30	NO REDUCTION ALLOWED; only those students using school owned instruments who are in marching band, including ALL percussionists
August 13, 2012 (Camp Week 2)	Show T-shirt (if not paid for in uniform fee) (colorguard and drum majors who do not pay regular uniform fee or those who are late on fees)	\$10	NO REDUCTION ALLOWED; only for Drum Major(s) and Colorguard members – all others are included in the Uniform Fee
August 27, 2012 (First day of school for students)	Moccasins	Total TBA (estimated to be \$25)	NO REDUCTION ALLOWED; all Winds and Percussion must have Moccasins for show
September 17 October 5 October 26	First payment for Travel Fees Second payment for Travel Fees Final payment for Travel Fees	\$60 \$60 \$60 TOTAL \$180	NO REDUCTION ALLOWED; This fee covers all activity bus, charter bus and hotel fees.

**Other Band Fees (NOT MARCHING BAND)**

January 25, 2013 (beginning of 2 <sup>nd</sup> semester classes)	Jazz Band Fee	\$30	
December 15, 2012 January 15, 2013	Indoor Percussion Ensemble Fee	\$100	Payment may be split into two payments of \$50. One on Dec. 15 and the other Jan. 15
December 15, 2012 January 17, 2013	Winterguard Fee	\$100	Payment may be split into two payments
February 1, 2012 (beginning of 2 <sup>nd</sup> semester classes)	School Owned Instrument Usage and Maintenance Fee (for every student using a school-owned instrument)	\$30	NO REDUCTION ALLOWED; only those students using school owned instruments during the second semester, including ALL percussionists

**MAKE ALL CHECKS PAYABLE TO "NLBB" AND SEND TO:**

**North Lincoln Band Boosters - P.O. Box 1936 - Lincolnton, NC 28092**

- OR -

**Have Student drop payment in the BLUE "Drop Box" in Mr. Underwood's Office. Student name and fee being paid MUST be on the outside of the envelope (this is especially important if paying by cash!).**

**\*\*NEW THIS YEAR – WE CAN ACCEPT MOST MAJOR CREDIT CARDS FOR PAYMENTS –SEE TREASURERS.**

## Forms:

All parents/guardians MUST fill out and sign the attached forms or the student will NOT be allowed to participate in Marching Band. **The *Marching Band Agreement* form must be turned in no later than the end of Rookie Training.** All other forms MUST be turned in by the BEGINNING of band camp in the summer. In accordance with Lincoln County policy, all medical/health forms and release forms necessary for trips must be turned in prior to the season.

### **The following forms must be returned no later than the beginning of band camp:**

School Owned Instrument Rental Agreement (also for use by non-marching band students, due at the beginning of each semester)

Reduced Fees Program (if needed)

Emergency Health Care, Permission to Treat, Medication Request Form

### **Medications at Band Practice and Band Events**

If your child must have medication of any type (prescription or **over-the-counter**) given at band practice or during any band event, the parent or guardian may choose to:

Come to the practice or event and give the medication to your child as prescribed by your doctor or health care provider.

### **OR**

1. Provide a medication administration form for both prescription (including inhalers) and over-the-counter medications, filled out by the **health care provider** with complete instructions and directions for administration. **This form must be signed by the health care provider AND parent.**
2. Prescription medication must be brought to school and given to Mr. Underwood or the Band Booster Head Chaperone by the **parent**, in a pharmacy labeled bottle with your child's name, dosage, and instructions. It will be counted at the time you bring it to school, with you and the person counting verifying the count.
3. If you wish to supply over-the-counter medications (cough syrup, Tums, Tylenol, Calamine Lotion, etc.), they must be in the original containers and labeled with your child's name. The Band Staff and Band Boosters do maintain a small supply of over-the-counter medications. The medication administration form from the health care provider must be on file before medication can be dispensed. **This means that your health care provider must sign the form for over-the-counter medications. We cannot give your child ANY pain relievers without this form! We cannot give ANY medicines without a health care provider's signature!**
4. Once the proper forms are provided, the Band Staff or Band Boosters Chaperone will be able to administer the medications to your child. **These criteria are mandates of North Carolina Law.**

## **Communication Information**

### TELEPHONE

School Phone: 704.736.1969  
School Fax: 704.736.1966

### BAND WEBSITE

[www.nlhsbandofknights.com](http://www.nlhsbandofknights.com)

### EMAIL ADDRESS

[NUnderwood@Lincoln.k12.nc.us](mailto:NUnderwood@Lincoln.k12.nc.us)

### BOOSTER ADDRESS

North Lincoln Band Boosters  
P.O. Box 1936  
Lincolnton, NC 28093

## Tentative Schedule for 2012 Marching Band

Aug 6-17	<p><b>MARCHING BAND CAMPS AT NORTH LINCOLN HIGH SCHOOL</b>          COLORGUARD, PERCUSSION AND DRUM MAJORS:          AUGUST 6<sup>TH</sup> THRU 8<sup>TH</sup> (Monday thru Wednesday) 9:00am till 4:00pm          BRASS Sectional: Tuesday Aug. 7<sup>th</sup> 1:00-4:00          WOODWIND Sectional: Wednesday Aug. 8<sup>th</sup> 1:00-4:00</p> <p><b>FULL BAND CAMP:</b>  <b>AUGUST 9<sup>TH</sup> THRU 11<sup>TH</sup> (Thursday thru Saturday)</b>          EVERYONE – 9:00 till 1:00          GUARD AND PERCUSSION till 4:00 each day          WOODWINDS SECTIONAL till 4:00 on Thursday/BRASS SECTIONAL till 4:00 on Friday  <b>AUGUST 13<sup>TH</sup> THRU 17<sup>TH</sup> (Monday thru Friday) –FULL BAND...EVERYONE!!!!</b>  <b>9:00am till 8:30pm each day</b> (outside 9-12/ lunch at school/ inside 1-4/ dinner may leave campus outside with music, drill and routine 6-8:30          FRIDAY 17<sup>TH</sup> – PERFORMANCE FOR PARENTS @ 3 P.M. then dismissed</p> <p><b>NEW: This year we have a HOME GAME on last day of BAND CAMP – We will dismiss after the 3:00 performance for parents (hopefully in stadium) – then back at 6:00 for evening performance at Game (Full Band/t-shirt and shorts)</b></p> <p>NEED FOR CAMP:          *Bring a bag lunch each day. Students are <b>not</b> allowed to leave campus during lunch breaks.          *Each day 4:00-6:00 will be a dinner break. Students MAY leave during this break, or stay at school (another bag meal). Supervision will be provided.</p> <p>**NOTE: Camps, as with all rehearsals, are a REQUIRED part of marching band. Drill is begun and music is learned. <b>Vacations are NOT a valid reason to miss.</b>          EXCUSED absences are only approved by Mr. Underwood.</p>
Aug. 18	<b>NLHS BAND OF KNIGHTS YARD SALE AND CAR WASH!!! LOCATION TBA / NEED ALL BAND FAMILIES</b>
August 21-23	<b>PRIOR TO SCHOOL STARTING REHEARSALS WILL BE TUESDAY AND THURSDAY EVENINGS 6:00-8:30. THE LATER HOUR IS USUALLY COOLER. TEACHER WORKDAYS ARE IN SESSION DURING THIS WEEK. SCHOOL BEGINS AUG. 27<sup>TH</sup></b>
<b>AUGUST 27<sup>TH</sup> THRU REST OF SEASON</b>	<p><b>REHEARSAL SCHEDULE:</b>          Monday and Tuesday afternoons 3:30 – 6:00 p.m. (DROP MONDAYS IN OCTOBER)          Thursday evenings 6:00 – 8:30 p.m.</p>
August 24	<b>Maiden Game Away – Full Band</b>
August 31	<b>Bunker Hill Game Away – NO BAND</b>
September 7	<b>HOME GAME VS BANDYS – FULL BAND</b>
September 14	<b>AWAY GAME AT CHERRYVILLE – PEP BAND</b>
September 15	<b>Apple Festival (downtown Lincolnton) Times TBA (probably morning)</b>
September 18	<b>Lincoln County Band Preview (hosted at NORTH Lincoln High School this year) 7:00 pm</b>
September 21	<b>HOME GAME VS EAST LINCOLN (FULL BAND – we will perform show in uniform)</b>
September 22	<b>FIRST LOCAL COMPETITION DAY (local site TBA)</b>
September 28	<b>AWAY GAME AT HIGHLAND TECH - NO BAND</b>
October 5	<b>HOMECOMING GAME VS LAKE NORMAN CHARTER (FULL BAND / FULL SHOW AT PRE-GAME)</b>
October 6	<p><b>ROUNDTABLE TOURNAMENT OF BANDS AT NLHS!!!</b>          WE HOST OUR OWN BAND CONTEST HERE AT NLHS. NEED EVERYONE (INCLUDING PARENTS) TO WORK.          OUR BAND PERFORMS IN EXHIBITION. THIS IS OUR LARGEST SINGLE FUNDRAISER OF THE YEAR!!! WE NEED YOU!</p>
October 12	<b>West Lincoln Game Away – Full Band</b>
October 13	<b>LOCAL BAND COMPETITION (probably at East Lincoln)</b>
October 19	<b>HOME GAME vs LINCOLNTON (Full Band / Full Show / SENIOR NIGHT)</b>
October 20	<p><b>WESTERN CAROLINA UNIVERSITY TOURNAMENT OF CHAMPIONS</b>          MAJOR REGIONAL COMPETITION!!! (this trip is planned as a “one day” event this year to save money)</p>
October 26	<b>Away Game at Bessemer City – PEP BAND</b>
October 27	<b>LOCAL BAND COMPETITION DAY (probably Foard High School)</b>
November 2-4	<b>Competition – CARY BAND DAY – RALEIGH, NC (overnight trip...details TBA)</b>
November 25	<b>Lincolnton Christmas Parade (Sunday afternoon/ times TBA)</b>

**NOTES:**

- Full Band will attend all Lincoln County games
- Pep Band will attend most Away games. Away Playoff games will be Pep Band only. Each student is required to go on at least two Pep Band trips (not including playoffs).
- There are often community functions that arise where the band is asked to perform. Notice will be given enough in advance for proper plans to be made.

North Lincoln High School  
*Band of Knights*

School Owned Instrument Rental Agreement

This contract is between \_\_\_\_\_ and the North Lincoln High School Band for the use of a musical instrument during the first semester of school year **2012-2013**. A fee of **\$30** will be paid **per semester** to assist the Band Boosters and school in maintenance, use, and wear of the instrument. Only one fee of \$30 is required for use of multiple instruments **each semester**.

I understand that if there is any damage to the school owned instrument beyond normal wear and tear, I will be required to pay for the repair, or loss of instrument.

I agree to keep the instrument safe and in proper adjustment.

Included with the agreement is the \$30 instrument rental fee.

\_\_\_\_\_  
Instrument Kind and Number

\_\_\_\_\_  
Instrument Make

\_\_\_\_\_  
Serial Number

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

Renewed for second semester

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

(Paid \$30) \_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date



# North Lincoln High School Band Boosters Association, Inc. Emergency Health Care Information and Permission to Treat Form

## TO BE COMPLETED BY PARENT or LEGAL GUARDIAN

Student and Guardian Information		Health Insurance Information	
Name of Student	Date of Birth	Name of Insured	Relationship to Student
Physical Address	City, State, Zip	Employer	Business Phone
Mailing Address	City, State, Zip	Employer's Address	City, State Zip
Home Phone	Student Cell Phone	Insurance Company	Phone
Parent/Legal Guardian Name	Parent/Legal Guardian Cell	Policy Number	Group Number
Emergency Contact (if not above)	Emergency Phone		
Allergies (include medications, insects, other)			
Medical Conditions (such as diabetes, asthma, etc.)			
Other important information:			

### PARENT/LEGAL GUARDIAN PERMISSION

I hereby give North Lincoln High School Band Boosters Association, Inc. (NLBB) and North Lincoln High School Band Staff permission to seek medical and/or dental care for my child (named above). I understand that NLBB and the Band Staff undertake no responsibility for providing medical/dental care. I hereby release NLBB, the Band Staff, the Lincoln County School Board, their agents and employees from any and all liability, including treatment and monetary expense, that may result from my decision to have my child treated in the event of an emergency or illness. I am responsible for all payment for medical/dental care.

I hereby give my permission for my child (named above) to receive medication at Band Events as detailed on the medication request form. I understand that the school, Band Staff, nor Band Boosters undertake any responsibility for the administration of the medication. The prescription medication has been prescribed by a licensed physician. The checked over-the-counter medications may be dispensed to my child on an "as needed" basis. I hereby release the Band Boosters, the Band Staff, the Lincoln County School Board, their agents and employees from any and all liability that may result from my child taking the prescribed or over-the-counter medication.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Printed Name of Parent/Guardian

\_\_\_\_\_  
Date

## North Lincoln High School Band Boosters Association, Inc. Medication Request Form

Fill out this form **ONLY** if your child requires medication to be given during band activities/events. (This also includes over-the-counter medications.) The form **MUST have the signature of your child's health care provider** for medication to be given.

**STUDENT'S NAME:** \_\_\_\_\_

### TO BE COMPLETED BY HEALTH CARE PROVIDER (Please print NEATLY)

Health Care Provider's Name:	Clinic Name:
Address:	Office Phone #:
DEA #:	Emergency Phone #:

Emergency Instructions:

- Contact me immediately
- Take student to emergency room at: \_\_\_\_\_
- Other:

The following over-the-counter (OTC) medications (generics may be used) are stocked by the Band Staff or Band Boosters and may be given to the student as needed. This section must be completed **BY THE HEALTH CARE PROVIDER** for any of the listed OTC medications to be dispensed. Check all that apply:

Acetaminophen (Tylenol)	Ibuprofen (Advil)	Naproxen Sodium (Aleve)	Anti-nausea, anti-diarrheal	Cough Drops/Throat Lozenges
Antihistamine (benedryl)	Antihistamine (loratadine – Alavert or Claritin)	Antihistamine (chlorpheniramine maleate – Chlor-Trimeton)	Decongestant (phenylephrine HCl – Sudafed PE)	Decongestant (pseudoephedrine hydrochloride – Sudafed)
Antibiotic Ointment	Anti-Itch Cream			

### TO BE COMPLETED BY HEALTH CARE PROVIDER (ONLY) (Please print NEATLY) Current Prescribed Medications: \* Medications will only be given as labeled by the pharmacy\*

Name of Medication:				
Prescribed for what condition:				
Refrigeration needed?				
Dosage:				
Time(s) to give:				

Comments or other special instructions:			
<b>Health Care Provider's Signature:</b>		Date	

# North Lincoln High School Band Boosters Association, Inc. Application for Reduced Fees (2012-2013)

**1. Print names of all children participating in the North Lincoln High School Band of Knights Marching Band:**

LAST NAME                      FIRST NAME                      GRADE                      COLORGUARD (Y/N)

\_\_\_\_\_

\_\_\_\_\_

Complete and return to the North Lincoln High School Band Boosters Association, Inc. (NLBB) Treasurer(s) if your family total net income meets the "Income Eligibility Guidelines for Reduced Fees" given below. The NLBB Treasurer(s) use the information on this application to determine if your band student qualifies for a reduction in band fees for the present school year. A new application must be completed at the beginning of each school year. Only the NLBB Treasurer(s) and the Band of Knights director have access to this information.

**2. Household member and ALL income information:**

2.a List the names of <b>all</b> people living in your house including students	2.b Earnings from Work <u>before deductions.</u>	2.c Welfare, Alimony, Child Support	2.d Social Security, Retirement, Pension	2.e Other income
NAME	\$ amt per (frequency)	\$ amt per (frequency)	\$ amt per (frequency)	\$ amt per (frequency)
1. _____				
2. _____				
3. _____				
4. _____				
5. _____				
6. _____				
7. _____				
8. _____				

**3. Signature:** I certify (promise) that all of the above information is true and correct and that I have listed all income. I understand that this information has been given to determine eligibility for a reduction of marching band fees. I understand that NLBB Treasurers my verify (check) the information. I understand that if I purposely give false information, my children may lose fee benefits, and I may be prosecuted.

\_\_\_\_\_  
Signature of Parent/Guardian (you must sign)                      Date \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

HOUSEHOLD SIZE	YEARLY INCOME	Income Eligibility Guidelines				WEEKLY
		MONTHLY INCOME	TWICE PER MONTH	EVERY TWO WEEKS		
2	26,955	2,247	1,124	1,037	519	
3	33,874	2,823	1,412	1,303	652	
4	40,793	3,400	1,700	1,569	785	
5	47,712	3,976	1,988	1,836	918	
6	54,631	4,553	2,277	2,102	1,051	
7	61,550	5,130	2,565	2,368	1,184	
8	68,469	5,706	2,853	2,634	1,317	

After you have completed and signed the application, place in an envelope, and return it to the "blue box" in the Band Room office OR mail it to the Treasurer, North Lincoln High School Band Boosters Association, Inc., P.O. Box 1936, Lincolnton, NC 28093. You will be notified when the application is approved or denied.

**PLEASE ENCLOSE A PAYCHECK STUB OR OTHER INFORMATION FOR VERIFICATION OF INCOME.**

If you do not agree with the decision on your application, you may talk directly with the Treasurer(s) by contacting the Band Director at the high school (704-736-1969).

**North Lincoln High School  
Band of Knights  
2012-2013 Marching Band Agreement**

Each member of the North Lincoln High School *Band of Knights* must understand their importance to the overall show at each rehearsal and performance of the band. In every case when there is an absence, it becomes a hole in the show. This hole may result in negative scores at contest, and also requires that other members of the band make necessary, often difficult, adjustments for the absent individual.

This paper is not a "contract." Instead, this is a signed "promise." A promise from the student to Mr. Underwood and the *Band of Knight's* students, instructors, Boosters and fans who support this organization and each member. By signing this Agreement, each student promises to make every effort to attend rehearsals and performances for the 2011 marching season, with a positive working attitude. The signed parents and students agree to make payments towards fees charged by the Band Boosters for membership, uniforms and equipment, and keep current with trip payments and other charges that apply. If there are difficulties, in paying or there is a change of the student/parent's status, the parent and student agree to make efforts to assist with fundraising activities, and notify Mr. Underwood and Band Booster Treasurers of any issues.

Mr. Underwood and the NLHS Band Staff and Band Boosters Association, in turn promise to provide each student with an educational opportunity that helps the student grow as a young musician, performer and citizen. By making this agreement, the Band Booster's will support each student who works to support the band. We work with the motto "No Child Left Behind." However, we do expect each band student (along with their parents) to pull give fair share of effort and support to make our band program the best it can be.

Therefore, students are asked to make this signed commitment to be here for camp, rehearsals and performances of the marching band. The director, staff and students understand that there may be times that an absence is unavoidable. However, by signing this agreement the student and their parents/ or guardians state that they will make every attempt possible not to miss performances and rehearsals. If there are times that a student MUST miss, a note from the parents/guardians is expected prior to the absence if possible. Communication with Mr. Underwood is the key to the success of our band. This commitment must be made prior to summer and turned in by May 11<sup>th</sup> preferably at the "Meet the Director" in order to assure the student a spot in the show. \$100 initial payment should accompany this form and parents must meet with Mr. Underwood personally.

Thank you,  
N. Underwood

Completely fill-out, sign, and return the bottom portion of this page

I understand the obligations of camps, rehearsals, performances and fee payments for the 2012-2013 North Lincoln High School *Band of Knights* Marching Band and agree to fulfill my responsibilities to the best of my abilities. Written notice will be given to Mr. Underwood in the event of an absence. I have read the NLHS *Band of Knights* Handbook.

**PRINT NEATLY!**

Name of Student:		Home Phone #:	
Adult t-shirt size:		Student Cell #:	
Parent/Guardian Name:		Parent/Guardian Cell #:	
Mailing Address:		City/Zip:	
Student email:		Parent email:	
Instrument			

Student Signature

Date

Parent or Guardian Signature

Date

**This form should be returned to Mr. Underwood by May 11<sup>th</sup> to guarantee a spot in the 2012 NLHS *Band of Knights* show.  
It MUST be accompanied by the first payment of \$100 (even for those requesting Reduced Fees).**

## **2013 NATIONAL MEMORIAL DAY PARADE WASHINGTON, DC**

**SPRING TRIP:** The *Band of Knight's* Marching Band has been invited to represent North Carolina at the NATIONAL MEMORIAL DAY PARADE in Washington, DC next May (weekend of Memorial Day 2013). The invitation was approved and signed by NC Governor Beverly Purdue.

This is a huge honor for the band. Of course a trip of this magnitude does cost money. The funding for this trip will be separate from all other band fees and fundraising efforts. In order to make the trip, band students will be expect to either pay or fundraiser their own trip costs. Total cost for the trip is estimated at \$500 per student.

We will begin special fundraisers and payment plans for this once-in-a-lifetime trip starting at the beginning of our regular marching season. I strongly suggest that you do not get behind in regular fees and trip payments so that the big trip payments do not become even more of a burden.

Details and exact times/plans for the trip will be announced as it gets closer. Start planning now for an incredible, educational experience for your young person.

Thank you.

Mr. Underwood